

How to purchase content on Intellect Discover

# **Step-by-step guides**

How to purchase a journal subscription

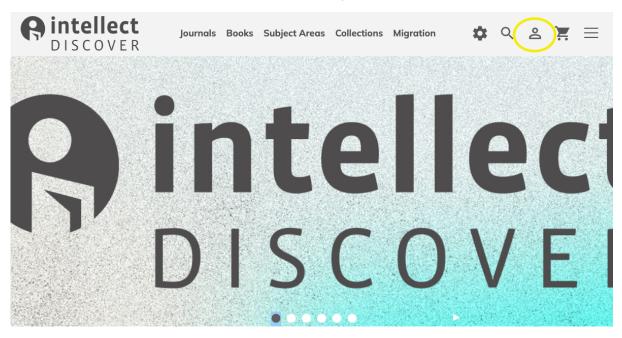
How to purchase books

How to check out

## How to purchase a journal subscription

The following step-by-step guide on how to purchase a subscription on Intellect Discover uses the 2023 1-year subscription as an example.

1. Go to intellectdiscover.com and click on the person icon



Welcome to Intellect Discover, where Intellect's content lives

We are delighted to be able to offer all our journals and books in one place for the first time. Explore, curate and order from our collections all in one place.

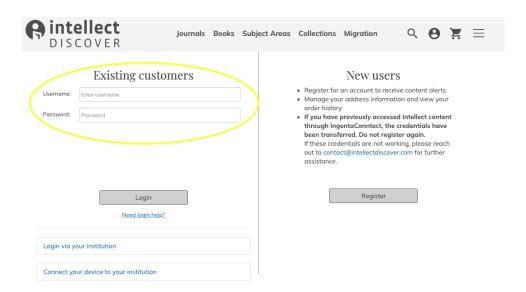
Our existing journal subscribers will be automatically migrated, please see this page for further information.



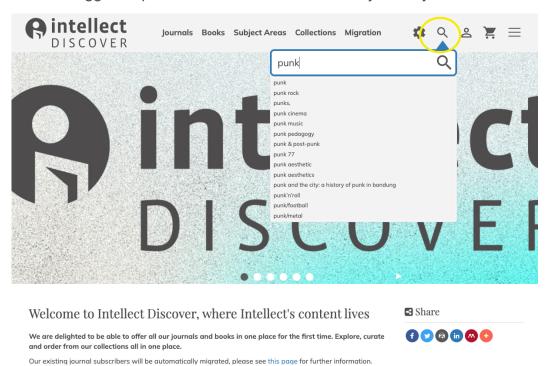
#### 2. Log into your institutional account.

Please email <a href="mailto:contact@intellectdiscover.com">contact@intellectdiscover.com</a> for assistance if you have difficulty signing in, or need resetting the password. If you have accessed Intellect content previously via Ingenta Connect, your credentials will ahve been moved, please use them to log in on Intellect Discover.

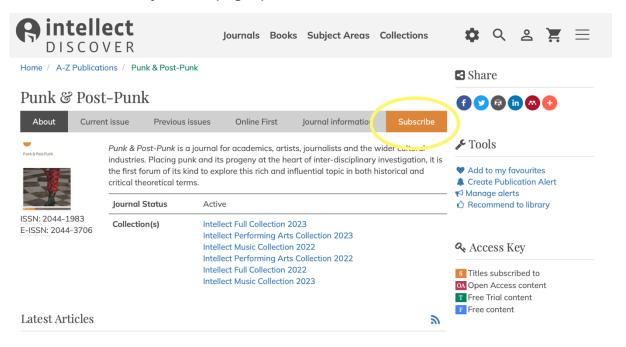
If you have never used Ingenta Connect before, you will need to register.



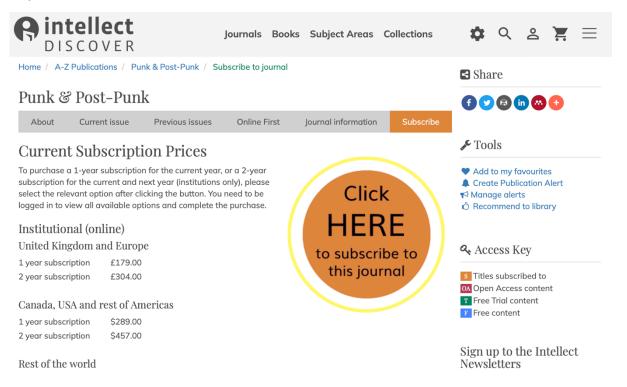
3. Once logged in please search for the title of the journal you wish to subscribe to.



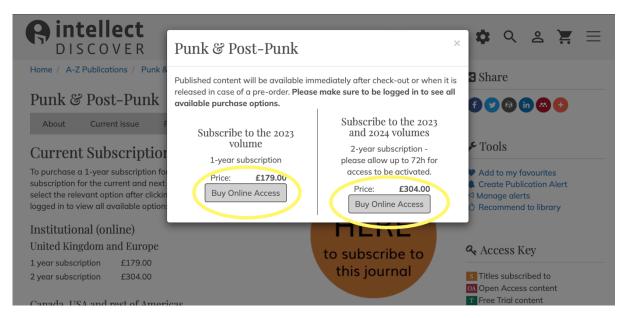
4. From the chosen journal's page, please click on the Subscribe tab.



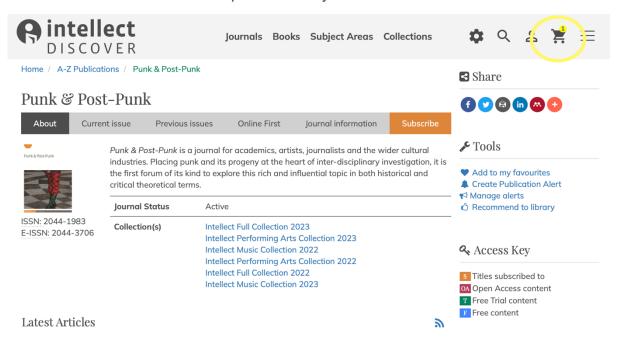
5. In the Subscribe tab, please click the button to open the pop up with the subscription choices. Please note, you must be logged in to see all options available to you.



6. The pop up window will display the purchasing options. These vary for personal and institutional users. Click the desired volume to add to cart.

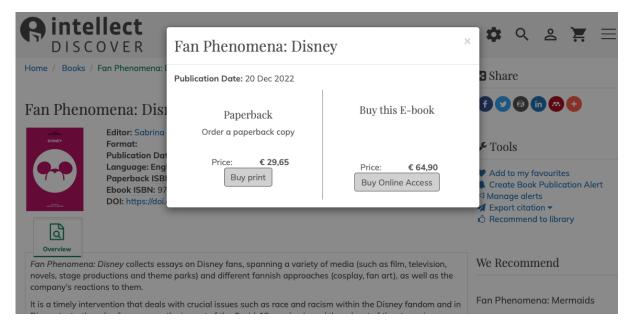


8. The cart on the tool bar will update with a yellow circle and the number of items.



### How to purchase books

1. Please log into your administrator account and navigate to the page of the book you would like to purchase. You will see a button saying 'Buy book'. Click on it to view the purchase options:



2. Click the version you would like to purchase:

If you choose to buy a print copy, so hardback or paperback, you will be linked to one of our distribution partners depending on your location (University of Chicago Press or IPS UK). Please use the secure check-out on the relevant page to purchase your copy.

If you choose to buy the ebook version, the item will be added to your cart and you will be able to check out through Intellect Discover.

#### How to check out

Once you have selected all items you would like to purchase, which might be a mixture of ebooks, chapters, journal volumes, issues and articles, you can check out via the cart icon in the top navigation.

You have the choice between an online payment (card payment) and an offline payment (invoice). Please note the limitations and restrictions to the offline payment (invoice) such as minimum amounts displayed on the checkout page.

If you select online payment, the basket will take you to the secure WorldPay page where you can complete the transaction. Your subscription will be automatically registered and you will have access to content as soon as it's published. For offline payment, Intellect's subscription team will be notified of your request and will contact you with an invoice. Access will be established once the payment has been processed.

Please sign up to content feed alerts if you wish to receive notification of new content added to your subscription.

